

# ALKHAM PARISH COUNCIL

## AGENDA – MONDAY 12<sup>TH</sup> MARCH 2018

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### 7.00pm PRIOR TO THE START OF THE MAIN MEETING:

#### Planning Updates:

#### **KCC/DO/0339/2017 Wood recycling to produce biofuel together with ancillary power production**

Former KCC Waste Transfer Station, Fernfield Lane, Hawkinge, Kent, CT18 7AW  
The above application for planning permission has been received in this department and falls to be determined by the County Planning Authority. Deadline for consultation was 09/01/18. Councillors were made aware of consultation and asked to comment.

#### **DOV/17/00674 Land at The Meadows (caravan site), Alkham Valley Road, Alkham, Dover, CT15 7EW**

Use of land as a Gypsy Traveller site for the siting of six additional residential caravans for gypsy occupation and the erection of a single storey day-room building (retrospective application)

Report circulated to Councillors, it recommends permission should be granted subject to conditions.

#### **DOV/17/00271 Halfacres, Short Lane, Alkham, CT15 7BZ**

Change of use of land for use as caravan site and the stationing of a mobile home, touring caravan and erection of day room (retrospective application)

#### **Planning Permission Refused**

#### **DOV/17/01423 Shortlands, Slip Lane, Alkham, CT15 7DA**

Erection of a rear infill extension, front porch canopy, part garage conversion to habitable room and new roof structure

#### **Granted Permission**

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### MAIN MEETING:

1. **Venue:**  
Alkham Village Hall at 7:30pm
2. **Present:**
3. **Apologies:**
4. **To Receive Declarations of Interest and Dispensations**
5. **Regular Business**
  - 4.1 Approval of the minutes from the meeting held Monday 8<sup>th</sup> January 2018.
6. **Matters Arising:**
  - 5.1 Presentation by Geoff Lymer – Community Bus
  - 5.2 Traffic Action Group – Questionnaire Results – 20 minutes
  - 5.3 Byways Update – Consultation Letter Received
  - 5.4 Parish Planning – Cllr Barnard & Cllr Hillier
  - 5.5 Major Incident Plan - Cllr Barnard
  - 5.6 Drainage update – Cllr Barnard & Cllr Hibbert
  - 5.7 Village signs at Ewell Minnis – Cllr Beaney
  - 5.8 Confirmation of Guest Speaker for the Annual Parish meeting
  - 5.9 Alkham website – Cllr Hibbert
  - 5.10 Review of Meeting Actions (Those not covered already)

**7. Correspondence:**

- 6.1 Consultation letter from Andrew Hutchinson regarding the byways
- 6.2 Electoral Review of Dover: Warding Arrangements
- 6.3 Harmer & Sons – Price increase for 2018 & Tender
- 6.4 Police Reported Incidents Email
- 6.5 Spring Clean 2018

**8. Delegates Reports:****9. Interval:****10. Finances:**

- 6.1 Invoice from KALC for £72.00 for Dynamic Councillor attendance (Cllr Beaney)
- 6.2 Invoice from KALC for £108.00 for the Clerks attendance to GDPR & Transparency Conferences
- 6.3 Clerks salary and expenses of £704.49 for January & February 2018
- 6.4 Invoice from Village Hall Committee for £74.00 for village hall hire during 2017
- 6.5 Invoice from BT Payphones for sponsorship of kiosk (14/01/18-13/01/19) of £360.00
- 6.6 Invoice from Harmer & Sons for £219.00 for cutting of Hogbrook Lane & Chalksole hedges

**11. Any Other Business****12. Date of Next Meeting:**

The date of the next meeting being the Annual Parish meeting is Monday 9<sup>th</sup> April 2018.

**Actions from Meetings**

<b>Date Added</b>	<b>Action Description</b>	<b>For Action By</b>	<b>Date Completed</b>
11/09/17	Creation of Community Led Plan	Cllr Barnard Cllr Hillier	
11/09/17	Creation of Major Incident Plan	Cllr Barnard Cllr Hibbert	
11/09/17	Check Short Lane Drains for Blockages	Cllr Barnard Cllr Beaney	
04/12/17	Liaise with Cllr Barnard regarding silt build up in culverts (connected with action raised 11/09/17)	Cllr Hibbert	
04/12/17	Speak with Cllr Barnard about the records at Sue Lees house	Cllr Hibbert	
04/12/17	Send link and password for Ordinance Survey trial to all Councillors	Cllr Hillier	
04/12/17	Communicate with BT regarding green book at Ewell Minnis	Clerk	