

Alkham Parish Council Agenda

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the Meeting of the Parish Council will be held on Monday 3rd September 2018 in Alkham Village Hall commencing at 7.30 pm

7.00pm PRIOR TO THE START OF THE MAIN MEETING: PLANNING

1.1 To table planning applications received for consideration

- 1.1.1 DOV/18/00824 - Agricultural Units 2, 3 & 4, Chilton Farm, Alkham Valley Road, Alkham, CT15 7DR
Change of use of three agricultural buildings to holiday lets, landscaping, creating of hardstanding for parking, erection of a single storey amenity building (existing agricultural building to be demolished)
- 1.1.2 DOV/18/00808 17 Newlyns Meadow, Alkham, CT15 7QJ
Erection of a two storey and single storey rear extension

1.2 To table planning applications dealt with since last meeting

- 1.2.1 DOV/18/00560 2 Wolverton Cottages, Alkham Valley Road, Alkham
Erection of a first floor rear extension –APC no objection/comment

1.3 To table decisions by the Planning Authority since the last meeting

- 1.3.1 DOV/18/00560 2 Wolverton Cottages, Alkham Valley Road, Alkham
Erection of a first floor rear extension – permission granted
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Main Meeting:

- 1. Venue:**
Alkham Village Hall at 7:30pm
- 2. Present:**
- 3. Apologies and absences:**
Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 4. To Receive Declarations of Interest and Dispensations:**
To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
To consider any Dispensation requests received by the Parish Clerk and not previously considered.

5. Minutes of the Parish Council Meeting

To consider the minutes and if in order sign as a true record

5.1 Minutes of Annual Parish Council Meeting 14th May 2018

5.2 Minutes of Parish Council Meeting 2nd July 2018

6. Matters arising from the minutes (not included in other agenda items)

There were none

7. Noticeboard Refurbishment

8. Play Area Fencing

9. Overnight parking outside Village Hall

10. Correspondence:

10.1 To table items of late correspondence

10.2 Items circulated for information

10.2.1 Kent PCC Newsletter

10.2.2 Cllrs Commission Roundtable Event

10.2.3 NALC CEO Bulletin (10/8/18)

10.2.4 NALC Annual Conference 2018

10.3 Items acted on

10.3.1 KCC Right of Way Improvement Plan (ROWIP)

10.4 Items for discussion

10.4.1 Community Resilience workshop

10.4.2 Community Led Housing Training

10.4.3 Resident's email 17th August 2018

10.4.4 Resident's email 8th August 2018

11. Reports:

11.1 Kent County Councillor

Cllr Lymer

11.2 District Councillor

Cllr Beresford

11.3 DDC Local Plan Stakeholder Workshop Update

Cllr Bundy

11.4 Byways Update

Cllr Hibbert

11.5 Parish Plan Update

Cllr Hibbert

11.6 Drainage Update

Cllr Hibbert

11.7 TAG update

Cllr Burrows/Hibbert

12. Public Participation and Comment

Meetings of the Parish Council are not public meetings, but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Parish Council Chairman authorises them to do so. Members of the public may not take part in the Parish Council meeting itself.

13. Finances:

13.1 Update of accounts for 2018/19 including payments received

13.2 Accounts paid to be ratified

13.2.1 Noticeboard Repair J Prince £ 507.00

13.2.2 Fencing Play Area DB Works £4488.76

13.3 Accounts for payment

13.3.1 Parish Plan Open Day £ 231.29

13.3.2 Grass Cutting £ 46.89

13.3.3	Administration Expenses	£ 50.09
13.3.4	Janice Lambert	£ 262.87
13.3.5	Harmer and Sons June/July	£ 297.60
13.4	Payments to be discussed for approval and payment (to be provided at the meeting)	

14. Parish Council Laptop, Software and Printer

15. Policy Review

- 15.1 Standing Orders
- 15.2 GDPR
- 15.3 Risk Assessment and Register
- 15.4 Communication Policy
- 15.5 Code of Conduct
- 15.6 Parish Council Powers and Duties
- 15.7 Freedom of Information
- 15.8 Complaints
- 15.9 Others

16. Agenda Items for Next meeting

Items for discussion to be forwarded to the Chairman by 31st August 2018

17. Dates of Future Meetings

5th November, 7th January 2019, 4th March 2019

Meeting Actions:

Date Added	Action Description	For Action By	Date Completed
11/09/17	Creation of Community Led Plan	Cllr Barnard Cllr Hillier	
11/09/17	Check Short Lane Drains for Blockages	Cllr Barnard Cllr Beaney	
04/12/17	Liase with Cllr Barnard regarding silt build up in culverts (connected with action raised 11/09/17)	Cllr Hibbert	
14/05/18	Liase with Chairman of Village Hall committee re key holders	The Clerk	
02/07/18	Follow up Andrew Hutchinson re Alkham byways and possible funding	The Clerk	
02/07/18	Post link to TAG report on PC website	The Clerk	

Irene Bowie
Clerk to the Parish Council
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