

Alkham Parish Council

SUMMONS

To All Members of the Parish Council in accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting **of Alkham Parish Council on**

Monday 13th January 2025 at 7.30 pm.

The meeting will be held in the Alkham Village Hall, Hogbrook Hill Lane, Alkham, Dover CT15 7QJ

Irene Bowie

Clerk to the Council

clerk@alkhamparishcouncil.org.uk

7th January 2025

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

AGENDA

1. Apologies.

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 75(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of Changes to the Register of Interests.
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 1.4 Requests for Dispensations.
- 1.5 Declarations of Lobbying.

2. Public comments and observations. (Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Individuals may speak for up to three minutes, at the discretion of the Chairman, on agenda items only. The minute book will be closed.

3. Reports from external parties (if present). Appendix 1

Kent County Councillor David Beaney, Dover District Councillor Martin Hibbert, Community Warden Jan Hendry.

4. Minutes of the Parish Council Meeting

To resolve that the minutes of the Parish Council Meeting held on the 4th November 2024 to be taken as read, confirmed as a correct record and signed by the Chairman.

5. Planning:

5.1 To table planning applications received for consideration:

- 5.1.1 TC/25/00005 Greenwood Slip Slip Lane Alkham CT15 7DA
Proposal Work to trees in a conservation area
- 5.1.2 TC/25/00004 Greenwood Slip Slip Lane Alkham Dover Kent CT15 7DA
Proposal Re-pollard back to previous pruning points of three Lime trees situated within a conservation area

- 5.1.3 22/01625 Evergreen Slip Lane Alkham Dover CT15 7DA
Erection of porch, raised terrace with balustrade, storage underneath dwelling and associated changes in ground levels, replacement cladding to elevations, erection of retaining wall and alterations to fenestration (retrospective) (amended plans, re-advertised)
<https://publicaccess.dover.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RMIX7CFZ04D00>

5.2 To Table and Validate Planning Applications dealt with since the last meeting.

5.3 To table decisions by Dover District Council (DDC) since the last meeting.

- 5.3.1 24/01030 5 Meadow Hill Cottages Hogbrook Hill Lane Alkham CT15 7AR
Conversion of garage to annexe accommodation with associated alterations and erection of porch to dwellinghouse
Decision Grant Planning Permission
- 5.3.2 24/00901 Erection of single storey side and two storey rear extensions with first floor rear balcony, replacement garage with first floor office and creation of lowered patio
Decision Grant Planning Permission
- 5.3.3 24/01085 Land East Side Of Short Lane Alkham
Variation of condition 2 (approved plans) of planning permission 23/00546 for the "erection of 8 dwellings with associated access and landscaping" to allow a single garage to plot 7 and a double garage to plot 8
Decision Grant Planning Permission

5.4 To Table late planning matters:

6. Finance:

- 6.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)
- 6.2 Late Payment Request/s to be discussed for approval and payment.
- 6.3 To note receipts of Income
- 6.4 To receive the bank reconciliation
- 6.4 To agree the budget for 2025/26
- 6.5 To agree the precept demand for 2025/26

7. Parish Council Defibrillator at the Village Hall

- 7.1 To validate the maintenance contract with Hopkins
- 7.2 To agree reimbursement to the VHMC for electricity for the defibrillator cabinet.
- 7.3 To receive the Governance report for the defibrillator
- 7.4 To agree on dates for Basic Life Support and Defibrillator Training.

8. To receive Reports and agree on actions if appropriate. Appendix 1

- 8.1 Chairman's Report
- 8.1.1 Telephone Box Ewell Minnis
- 8.2 KALC Area Meeting Alkham Parish Council Representative.
- 8.3 Clerks Report (on matters not included in other agenda items)
- 8.4 Councillors Report (on matters not included in other agenda items)
- 8.6 Flood and Drainage Warden
- 8.7 Footpath Warden
- 8.8 Village Organisations

9. To receive reports and consider recommendations from the working groups. Appendix 1

- 9.1 Highways Working Group.
- 9.2 Communications and Community Involvement Working Group
- 9.3 Parish Plan Evolution and Delivery Working Group
- 9.4 Green Spaces and Environment Working Group

10. To receive the Monthly Playground Inspection Report.

11. Correspondence:

- 11.1 To table items of late correspondence :
- 11.2 Items circulated or received.
 - DDC/CSU Pensioner Just Missing Out Scheme - £200 food/energy vouchers
 - 2024-25 Community Transport Grant Scheme
 - DDC Public Spaces Protection Order 2025
 - Current Funding Opportunities from Active Kent & Medway
 - A A new MRI opened at Buckland Hospital.

12. Agenda Items for the next meeting: To be received by the Clerk no later than the 24th January 2024

13. Consideration of items to be taken in private (Exclusion of Public and Press):

There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint.

14. Meeting Dates for 2025

5th February, 5th March, 2nd April, 7th May, 2nd June, 7th July, 1st September, 6th October, 3rd November

7th May Annual Statutory Meeting of the Parish Council

7th May Annual Village Meeting

Councillor Standing Declarations of Interests.

Cllr Trevor Johns:

Chairman of the Alkham Valley Society
Member of the Alkham Community Speedwatch Team

Cllr Catie Webber:

Vice-Chairman of the Alkham Valley Society
Bookings Clerk for the Alkham Village Hall Management Committee
Member of the Alkham Village Hall Management Committee

Cllr Paul Tapsell.

Trustee of the Alkham Village Hall (Charity number: 255919)

Cllr Steve Edwards.

Member of the Alkham Valley Society Management Committee
Member of the Alkham Community Speedwatch Team

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary Legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

Appendix 1

8.6 Flood and Drainage Warden Report.

Work on relining the sewers started in early December 2024 and took several weeks. They will finish up in January 2025, and hopefully, this will mean we will not need to have tankers pump out over the winter when the Nailbourne flows.

A request was made through the Dover portal to dig out the sump and the swale, but it has not been done yet.

It is difficult to get through by telephone despite several attempts, but Andy Hudson from highways drainage has told me he is monitoring it. This year has been much drier, and so far, the Nailbourne hasn't started to run.

A work party in autumn tidied up the Vicarage meadow, and some branches overhanging the ditch were trimmed. This will help reduce the amount of leaves falling into the ditch.

Leaves have been regularly cleared from the barrier across the ditch at the Short Lane end and put into the compost bins.

The workmen at the building site have been informed that the field floods and that they need to move their toilets along a bit; otherwise, they could be under water!

9.1 Highways Update - January 2025

Kent Highways are still considering our proposals to enable Alkham Highways Improvement Plan to move on.

In response to our last request for an update, they asked us to "bear with them" and trust that they have Alkham Parish Council's requests and desires in mind and in hand. There is still a considerable amount of work and investigations that need to be carried out before they can come back to us with firm information and decisions.

However, in an important concession, it has been agreed internally within Kent Highways to proceed with these investigations prior to receiving a design fee so they can ensure that they can do all they can but ensure Alkham Parish Council will not be out of pocket should they not be able to deliver.

Speedwatch Parish Council Report for Alkham.

Reporting between 16-07-2024 and 06-01-2025

Current Volunteers = 12

Summary for this Period

Number of Sessions this period	=	241
Total Vehicles exceeding limit	=	4167
DVLA Valid vehicles	=	3981
Accuracy	=	95%
Maximum Speed recorded in 30 limit	=	56 mph(+86%)

Police Actions this Period

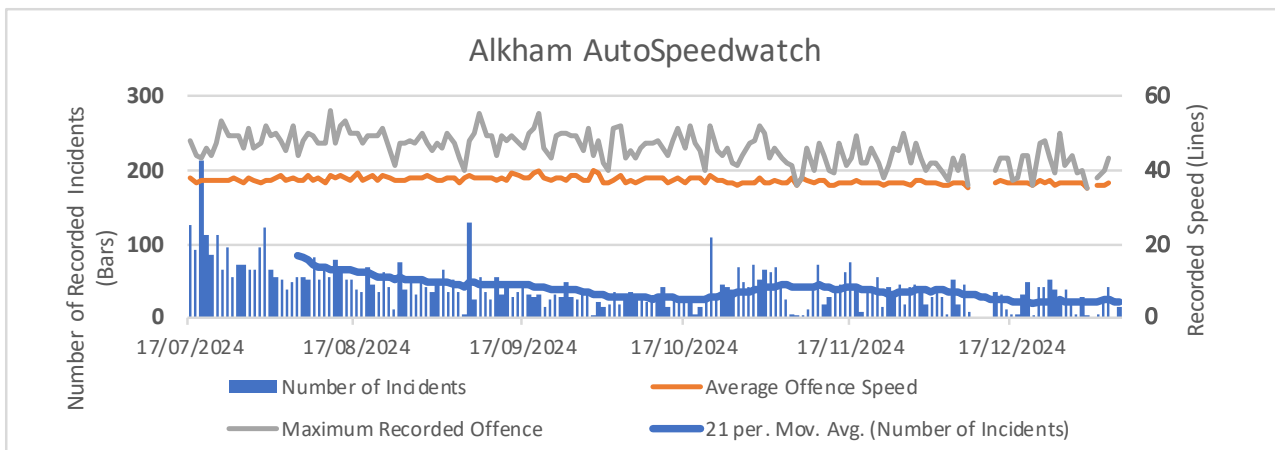
Active Enforcement	=	37
Case Filed	=	6
Hand Delivered HD4	=	47
In Trade/Sold	=	20
Letter Sent FO1	=	249
Letter Sent FO2	=	23
Letter Sent FO3	=	4
Letter Sent MO2	=	479
Letter Sent MO3	=	121
Letter Sent UN1	=	3009
Removed by Admin	=	8
Superceeded	=	47
Timed Out	=	25
Police attending session on 16-07-2024	=	Jason
Total letters sent	=	3932

Police Enforcement Action

Number of Enforcement Sessions	=	4
Number of vehicles apprehended	=	16

From all Group records

My group started Recording* on	=	15-11-2016
Number of Sessions since start date	=	371
Vehicles recorded exceeding limit since start date	=	6752
Maximum Speed recorded in 30 limit	=	56 mph(+86%)
Maximum Speed recorded in 40 limit	=	54 mph(+35%)





Speed Checks - Alkham Valley Road

Good afternoon,

Earlier today, myself and my colleague PC Eyre-Jackson conducted proactive speed enforcement checks on the Alkham Valley Road prior to entering the village of Alkham. This was within the 40mph stretch of road heading in the direction of Folkestone. Offending drivers were stopped in Glebelands and dealt with for necessary traffic offences.

We issued four tickets for speeding offences and also one driver was reported for driving without third party insurance.

We will return to this location and carry out further unannounced checks with colleagues from the Community Safety Unit over the coming weeks and months.

Our presence is to ensure drivers keep to the specified speed limit and promote road safety within our community. Please feel free to share this message.

Regards,

PC Jon Bowler



Message Sent By

Jon Bowler

(Kent Police, Police Constable, Dover Neighbourhood Beat Officer)



Reply



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