

Alkham Parish Council

SUMMONS

To All Members of the Parish Council in accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting of Alkham Parish Council on Monday 7th September 2026 at 7.30 pm.

Irene Bowie

Clerk to the Council

clerk@alkhamparishcouncil.org.uk

2nd September 2026

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

AGENDA

1.	Apologies and Declarations.	
	1.1	Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 75(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
	1.2	Declaration of Changes to the Register of Interests.
	1.3	To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
	1.4	Requests for Dispensations.
	1.5	Declarations of Lobbying.
2.	Public comments and observations. (Maximum 15 minutes) The meeting will be adjourned to allow members of the public to speak. Individuals may speak for up to three minutes, at the discretion of the Chairman, on agenda items only. The minute book will be closed.	
3.	Reports from external parties.	
4.	Minutes of the Parish Council Meeting To resolve that, the minutes of the Parish Council Meetings held on the 28 th June 2026 are to be taken as read and confirmed as a correct record and signed by the Chairman.	
5.	Reports: (On matters not included in other agenda items)	
	5.1	Chairmans Report
	5.2	Byways
	5.4	Drainage and Flood Warden
	5.3	KALC Area Representative
	5.5	Parish Clerk
	5.6	Parish Councillors
6.	Finance:	
	6.1	To receive and authorise payments listed on the schedule (to be provided at the meeting)
	6.2	Late Payment Request/s to be discussed for approval and payment.
	6.3	To note receipts of Income
	6.4	To receive the bank reconciliation
7.	To review and consider a Neighbourhood Watch Scheme	
8.	Planning:	
	8.1	To table planning applications received for consideration:
	8.1.1	26/00788 Hungaria Warren Lane Ewell Minnis Dover CT15 7EB Erection of a dwelling (existing dwelling to be demolished)

			https://publicaccess.dover.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=TK8QD2FZFGB00
	8.2	To Table Planning Applications dealt with since the last meeting: There were none.	
	8.3	To table decisions by Dover District Council (DDC) since the last meeting.	
	8.3.1	26/00476 Woodstock Alkham Valley Road Alkham CT15 7BX Erection of dormer window to side roofslope Grant Planning Permission	
	8.4	To table late planning matters:	
9.	To receive reports and consider recommendations from the working groups.		
	9.1	Highways Working Group.	
	9.1.1	To consider vehicle procurement for Community Transport and Asset Maintenance	
	9.2	Communications and Community Involvement Working Group	
	9.3	Parish Plan Evolution and Delivery Working Group	
	9.4	Green Spaces and Environment Working Group	
	9.4.1	To consider the provision of a gate to prevent car access to the Village Green.	
	9.4.2	To consider a tree survey	
10.	To receive the Monthly Playground Inspection Report:		
12.	Correspondence:		
	12.1	To table items of correspondence:	
13.	Consideration of items to be taken in private (Exclusion of Public and Press): There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the data Protection Act and to consider complaints against the council or a code of conduct complaint.		
	13.1	To consider quotations for Village Improvements.	

17. Agenda Items for the next meeting:

Meeting Dates 2026. 5th October, 2nd November

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary Legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012