

# Alkham Parish Council

## SUMMONS

**To All Members of the Parish Council** in accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting **of Alkham Parish Council on**

**Monday 3<sup>rd</sup> March 2025 at 7.30 pm.**

The meeting will be held in the Alkham Village Hall, Hogbrook Hill Lane, Alkham, Dover CT15 7QJ

*Irene Bowie*

**Clerk to the Council**

[clerk@alkhamparishcouncil.org.uk](mailto:clerk@alkhamparishcouncil.org.uk)

25<sup>th</sup> February 2025

## NOTICE OF MEETING

**Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.**

## AGENDA

### 1. Apologies.

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 75(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of Changes to the Register of Interests.
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 1.4 Requests for Dispensations.
- 1.5 Declarations of Lobbying.

### 2. Public comments and observations. (Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Individuals may speak for up to three minutes, at the discretion of the Chairman, on agenda items only. The minute book will be closed.

### 3. Reports from external parties (if present).

### 4. Minutes of the Parish Council Meeting

To resolve that the minutes of the Parish Council Meeting held on the 3<sup>rd</sup> of February 2025 to be taken as read, confirmed as a correct record and signed by the Chairman.

### 5. Planning:

#### 5.1 To table planning applications received for consideration:

- 5.1.1 **25/00134 Land East Side Of Short Lane Alkham Kent**  
Formation of a dropped kerb to allow temporary access for contractor vehicles  
<https://publicaccess.dover.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SRHCROFZI8100>
- 5.1.2 **25/00127 Minnis Lodge Newcastle Lane Ewell Minnis CT15 7DY**  
Erection of single storey rear extension  
<https://publicaccess.dover.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SRDJ8IFZI5600>

**5.2 To Table and Validate Planning Applications, which have been dealt with since the last meeting.**

**5.3 To table decisions by Dover District Council (DDC) since the last meeting.**

5.3.1 **TC/25/00005 Greenwood Slip Lane Alkham CT15 7DA**

Work to trees in a conservation area  
Withdrawn

5.3.2 **TC/25/00004 Greenwood Slip Lane Alkham Dover Kent CT15 7DA**

Re-pollard back to previous pruning points of three Lime trees situated within a conservation area  
No Objection

5.3.3 **LCON/24/00146/A The Old Rectory Slip Lane Alkham Dover Kent CT15 7DA**

Discharge of condition 3(g) 1:50 scale plans to show ceiling joists to be removed pursuant to application 24/00146 Single storey rear extension (existing lean to, glazed porch, WC and part garden wall demolished). Internal works include Remove and insert new partitions, infill existing and form new internal openings on all levels. Remove fitted cupboard from first floor bed 3. Insert staircase to access 2nd floor & erect partitions to form bedroom & bathroom. External works include Replace 1no ground floor window with French doors to south west elevation. Insert 1no window and replace 2no windows to first floor northwest elevation. Insert 1no window to ground and 1no window to first floor northeast elevation.

Condition Approved

5.3.4 **24/00335 Land At Campus Drellingore Terrace Alkham Valley Road Drellingore Kent**

Erection of 3 detached dwellings, community building and garages with solar panels to roof and associated landscaping and parking

Withdrawn

5.3.5 **24/00333 Land At Drellingore Rise Alkham Valley Road Drellingore Folkestone CT18 7ES**

Erection of detached dwelling, garage and stable block with associated landscaping and parking

Withdrawn

**5.4 To Table late planning matters:**

**6. Finance:**

6.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)

6.2 Late Payment Request/s to be discussed for approval and payment.

6.3 To receive any late financial matters.

**7. Parish Council Defibrillator at the Village Hall**

7.1 To receive the Governance report for the defibrillator

7.2 To confirm the date for Basic Life Support and Defibrillator Training.

**8. To receive Reports and agree on actions if appropriate. Appendix 1**

8.1 Chairman's Report

8.2 KALC Area Meeting Alkham Parish Council Representative.

8.3 Clerks Report (on matters not included in other agenda items)

8.4 Councillors Report (on matters not included in other agenda items)

8.6 Flood and Drainage Warden

8.7 Footpath Warden

8.8 Village Organisations

**9. To receive reports and consider recommendations from the working groups. Appendix 1**

9.1 Highways Working Group.

9.2 Communications and Community Involvement Working Group

9.3 Parish Plan Evolution and Delivery Working Group

9.4 Green Spaces and Environment Working Group

**10. To receive the Monthly Playground Inspection Report.**

## **11. Correspondence:**

- 11.1 KCC Community Warden referral form.
- 11.2 DDC Community Resilience Plan Workshop - Wednesday 26th March (16:00-20:00)
- 11.3 Kent Minerals and Waste Local Plan 2024-39 - Regulation 25 Notice of Publication of Inspector's Report
- 11.4 East Kent urgent treatment centre review – public engagement on patient experience
- 11.5 Kent and Medway Local Nature Recovery Strategy- PUBLIC CONSULTATION
- 11.6 Kent not accepted onto Devolution Priority Programme

## **12. Agenda Items for the next meeting: To be received by the Clerk no later than the 31<sup>st</sup> of March 2025**

### **13. Consideration of items to be taken in private (Exclusion of Public and Press):**

There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint.

- 13.1 KALC Community Award
- 13.2 KCC Community Warden referral
- 13.3 DDC Planning Enforcement Update

## **14. Meeting Dates for 2025**

**7<sup>th</sup> April, 12<sup>th</sup> May, 2<sup>nd</sup> June, 7<sup>th</sup> July, 1<sup>st</sup> September, 6<sup>th</sup> October, 3<sup>rd</sup> November**

**12<sup>th</sup> May Annual Statutory Meeting of the Parish Council**

**12<sup>th</sup> May Annual Village Meeting**

## **Councillor Standing Declarations of Interests.**

### **Cllr Trevor Johns:**

Chairman of the Alkham Valley Society  
Member of the Alkham Community Speedwatch Team

### **Cllr Catie Webber:**

Vice-Chairman of the Alkham Valley Society  
Bookings Clerk for the Alkham Village Hall Management Committee  
Member of the Alkham Village Hall Management Committee

### **Cllr Paul Tapsell.**

Trustee of the Alkham Village Hall (Charity number: 255919)

### **Cllr Steve Edwards.**

Member of the Alkham Valley Society Management Committee  
Member of the Alkham Community Speedwatch Team

***National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary Legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012***

## **Appendix 1.**

### **8.6 Flood report February 2025**

We finally got confirmation that the desilting work on the sump and hopefully drain clearing on Hogbrook Hill Lane will be carried out on the week beginning 10th February.

This is good news and will help when we get heavy rain.

Den and I will meet them on that morning and ask them to take the silt they have removed away, rather than leaving it in an ever-growing hill by the side of the car park.

The ditch through the green also needs clearing of all the dead leaves etc. from the winter.

I believe the parish council are the Riparian owners of the ditch, can we arrange for Harmers to clear this ditch at the end of November, beginning of December when the leaves have gone from the trees? This will help the flow of the water and stop the "dam" at the other end filling up with detritus.

### **9.4 Green spaces report February 2025**

The 5 fruit trees from Brogdale came on Tuesday 10<sup>th</sup> February and the call went out to get them planted straight away as they were bare rooted.

Trevor, Den and Marian turned up with spades and forks and planted the trees on the bank alongside the Alkham Valley Road, the site chosen last Autumn.

The trees were free from KCC supplied as part of the Kings Coronation Heritage Fund.

A waterbutt will be put in place next to the cricket pavilion and this will be used to keep them well watered.