

# Alkham Parish Council

## SUMMONS

**To All Members of the Parish Council** in accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting **of Alkham Parish Council on**

**Monday 3<sup>rd</sup> February 2025 at 7.30 pm.**

The meeting will be held in the Alkham Village Hall, Hogbrook Hill Lane, Alkham, Dover CT15 7QJ

*Irene Bowie*

**Clerk to the Council**

[clerk@alkhamparishcouncil.org.uk](mailto:clerk@alkhamparishcouncil.org.uk)

28<sup>th</sup> January 2025

## NOTICE OF MEETING

**Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.**

## AGENDA

### 1. Apologies.

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 75(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of Changes to the Register of Interests.
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 1.4 Requests for Dispensations.
- 1.5 Declarations of Lobbying.

### 2. Public comments and observations. (Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Individuals may speak for up to three minutes, at the discretion of the Chairman, on agenda items only. The minute book will be closed.

### 3. Reports from external parties (if present).

### 4. Minutes of the Parish Council Meeting

To resolve that the minutes of the Parish Council Meeting held on the 13<sup>th</sup> January 2025 to be taken as read, confirmed as a correct record and signed by the Chairman.

### 5. Planning:

#### 5.1 To table planning applications received for consideration:

#### 5.2 To Table and Validate Planning Applications, which have been dealt with since the last meeting.

#### 5.3 To table decisions by Dover District Council (DDC) since the last meeting.

- 5.3.1 22/01625 Evergreen Slip Lane Alkham Dover CT15 7DA  
Erection of porch, raised terrace with balustrade, storage underneath dwelling and associated changes in ground levels, replacement cladding to elevations, erection of retaining wall and alterations to fenestration (retrospective) (amended plans, re-advertised)  
**Grant Planning Permission**

5.3.2 TC/25/00005 Greenwood Slip Lane Alkham CT15 7DA  
Proposal Work to trees in a conservation area

**Withdrawn**

5.3.3 24/01254 Minnis Lodge Newcastle Lane Ewell Minnis Dover CT15 7DY  
Certificate of lawfulness (proposed) for the erection of a single storey rear extension and demolition of existing conservatory and erection of single storey rear extension on the same footprint

**Split Decision (Part Approved, Part Refused)**

[https://publicaccess.dover.gov.uk/online-applications/files/3192B06E9DB757D8C5FF928F3F9B6D3F/pdf/24\\_01254-DECISION\\_NOTICE-2590269.pdf](https://publicaccess.dover.gov.uk/online-applications/files/3192B06E9DB757D8C5FF928F3F9B6D3F/pdf/24_01254-DECISION_NOTICE-2590269.pdf)

5.3.4 24/00855 The Old Rectory Slip Lane Alkham CT15 7DA  
Widening of existing vehicular access, erection of new wall and pier and removal of one tree, and new entrance gate (one existing wall and pier to be demolished)

**Grant Planning Permission**

5.3.5 24/00856 The Old Rectory Slip Lane Alkham CT15 7DA  
Widening of existing access, re-use of the existing gate and re-positioning and re-construction of existing masonry walling and piers at the entrance to The Old Rectory, Alkham. Incorporating new pedestrian gate.

**Grant Listed Building Consent**

**5.4 To Table late planning matters:**

**6. Finance:**

- 6.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)
- 6.2 Late Payment Request/s to be discussed for approval and payment.
- 6.3 To note receipts of Income
- 6.4 To receive the bank reconciliation

**7. Parish Council Defibrillator at the Village Hall**

- 7.1 To receive the Governance report for the defibrillator
- 7.2 To confirm the date for Basic Life Support and Defibrillator Training.

**8. To receive Reports and agree on actions if appropriate. Appendix 1**

- 8.1 Chairman's Report
- 8.2 KALC Area Meeting Alkham Parish Council Representative.
- 8.3 Clerks Report (on matters not included in other agenda items)
- 8.4 Councillors Report (on matters not included in other agenda items)
- 8.6 Flood and Drainage Warden
- 8.7 Footpath Warden
- 8.8 Village Organisations

**9. To receive reports and consider recommendations from the working groups. Appendix 1**

- 9.1 Highways Working Group.
- 9.2 Communications and Community Involvement Working Group
- 9.3 Parish Plan Evolution and Delivery Working Group
- 9.4 Green Spaces and Environment Working Group
  - 9.4.1 To receive and consider a resident request regarding the parish council-owned land at Newlyn's Meadow
  - 9.4.2 To consider the purchase of a Springy Cow for the playarea

**10. To receive the Monthly Playground Inspection Report.**

**11. Correspondence:**

- 11.1 DDC IMPACT festival - Youth Festival 29th March 2025
- 11.2 University of Kent, Canterbury are excited to introduce Space Week 2025
- 11.3 KALC Devolution information

**12. Agenda Items for the next meeting: To be received by the Clerk no later than the 24<sup>th</sup> February 2025**

**13. Consideration of items to be taken in private (Exclusion of Public and Press):**

There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint.

- 13.1 KALC Community Award

**14. Meeting Dates for 2025**

**3rd March, 7<sup>th</sup> April, 12<sup>th</sup> May, 2<sup>nd</sup> June, 7<sup>th</sup> July, 1<sup>st</sup> September, 6<sup>th</sup> October, 3<sup>rd</sup> November**

**12<sup>th</sup> May Annual Statutory Meeting of the Parish Council**

**12<sup>th</sup> May Annual Village Meeting**

**Councillor Standing Declarations of Interests.**

**Cllr Trevor Johns:**

Chairman of the Alkham Valley Society  
Member of the Alkham Community Speedwatch Team

**Cllr Catie Webber:**

Vice-Chairman of the Alkham Valley Society  
Bookings Clerk for the Alkham Village Hall Management Committee  
Member of the Alkham Village Hall Management Committee

**Cllr Paul Tapsell.**

Trustee of the Alkham Village Hall (Charity number: 255919)

**Cllr Steve Edwards.**

Member of the Alkham Valley Society Management Committee  
Member of the Alkham Community Speedwatch Team

***National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary Legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012***